AGENDA
TENNESSEE CITY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS – SPECIAL CALL MEETING
January 11, 2018 – 3:00 PM (Central)
Office of Windrow Phillips Group, 511 Union St., # 1820
Nashville, Tennessee

1. Roll Call

2. Approval of Minutes from the September 22, 2017 and November 21, 2017 Meetings (see attachments)

3. Executive Director’s Report (see attachments)
   a. Review of FY 2017-2018 Financial Position – (Fiscal Year to Date – 6 months) Including Budget to Actual Comparison, Bank Statements, Sponsorship Support and PayPal Credit Card Transactions (see attachments)
   b. Recognition of Margaret Trentham, Maryville, TN, for 10+ Years of Dedicated Accounting/Financial Services for TCMA
   c. Update on Fund Raising Marketing Material for ICMA 2019 Conference

4. Old Business
   a. Other

5. New Business
   a. Resolution No. 18-01. A Resolution Authorizing an Independent Contractor Agreement with Table Rock Resources LLC (see attachment).
b. **Resolution No. 18-02.** A Resolution Authorizing a Banking Relationship with Regions Bank.

c. **Resolution No. 18-03.** A Resolution Designating Officers and Officials to Transact Banking Business.

d. **Resolution No. 18-04.** A Resolution Designating the Vice President as the Official to Receive Paper Bank Statements with Printed Check Images.

e. **Resolution No. 18-05.** A Resolution Authorizing a Single Signature by the Executive Director on Paper Checks.

f. **Resolution No. 18-06.** A Resolution Authorizing the Executive Director and Project Manager to Use Business Credit Cards.

g. **Resolution No. 18-07.** A Resolution Designating the Executive Director to Report on Financial Activity to the Board of Directors.

6. **Other New Business**

7. **Adjournment**