

## City Manager - City of Topeka, KS

Ideally situated along the Kansas River, Topeka is the capital of Kansas, covering 61.45 square miles, and is located along I-70, approximately 60 miles from Kansas City. The City is home to nearly 125,500 residents and is part of a metro area comprising the counties of Shawnee, Jackson, Jefferson, Wabaunsee, and Osage. Topeka is the fifth largest city in Kansas, behind Wichita, Overland Park, Olathe, and Kansas City, and is the seat of Shawnee County. Residents of Topeka enjoy a high quality of life, exceptional services and amenities.

The City operates under a council-manager form of government and is governed by a mayor — elected at large — and nine council members elected from districts. The council votes on ordinances, resolutions, applications, and plats and considers zoning petitions, receiving reports, and other items. The Governing Body members also hire a professional city manager to implement their vision and policies and manage daily operations, including overseeing the work of Topeka's approximately 1,187 employees.

Under general direction from the governing body, the City Manager provides vision, leadership, and strategic planning for the City, developing and implementing short- and long-range plans and motivating and evaluating the organization's team of dedicated public servants. With 13 employees and an annual departmental budget of about \$907,280, city administration is divided into three divisions: the City Manager's Office, the City Clerk's Office, and Communications.

The City of Topeka seeks an experienced, visionary leader with the creativity and calculation to advance the organization and community. The next City Manager will continually demonstrate a dedication to public service and a strong commitment to the City's mission, vision, and values. An ethical, inclusive, fair, and open-minded manager, the ideal candidate is an energetic and charismatic leader eager to build upon the City's confidence and momentum in pursuing sustainable growth and economic development.

A master's degree in public administration, political science, business management, or a closely related field is required for this position, though an MPA is ideal. Candidates should also have at least seven years of responsible administrative, business and industry and/or municipal, public agency experience, with 10 years preferred. Knowledge of municipal finance, human resources, public works, public safety, and community development is strongly preferred, as is a record of effective personnel and budget management, strong community relations, and experience working with elected leaders and appointed boards. Please note that Topeka residency will be required within a year of hire and preferably within four months.

The City of Topeka is offering a minimum starting salary of \$235,000 for this position, depending on experience and qualifications.

Please apply online: <http://www.governmentresource.com/recruitment-employer-resources/open-recruitments/topeka-ks-city-manager>

For more information on this position, contact:

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