

**TCMA EXECUTIVE BOARD  
MINUTES OF MEETING  
Sunday, June 13, 2004, 10:30 AM (EST)  
at the Marriott Hotel Chattanooga, TN**

In attendance: Gina Holt, Carl Holder, Jody Baltz, Mitch Moore, Mark Johnson. Also present: Gary Jaeckel, Robert Schwartz, Margaret Norris, Mike Tallent.

1. Approval of Minutes

On a motion by Mitch Moore, seconded by Jody Baltz the minutes of the meetings of November 5, 2003 and April 28, 2004 were unanimously approved.

2. Upcoming TCMA Conference Plans

The board received an update on the upcoming fall conference in Gatlinburg.

3. ICMA Conference Plans

a. First Time Attendees - At this time no board member was aware of any first timers planning on attending the ICMA conference in San Diego.

b. TCMA Dinner - After discussion on location for the dinner at the conference on Monday night, Mark Johnson moved, seconded by Mitch Moore that the ICMA attendees be asked to pay an amount not to exceed \$20 per person for the dinner at the ICMA conference. The motion was unanimously approved.

4. Report of TCMA Nominating Committee

The board discussed the pending resignation of James Lewellen from the Executive Board and the fact that this action would interrupt the normal sequence of succession to the office of President of TCMA. After discussion, Jody Baltz moved, Mitch Moore seconded, that Victor Lay be nominated to the office of President. The motion was unanimously approved.

The board discussed the first vacancy on the Board that would normally be filled by nomination by the committee. Mark Johnson moved, Mitch Moore seconded, that Kevin Helms, City Manager of Clifton be appointed to the board. The motion was unanimously approved.

5. Annual Audit

The board discussed the next audit process. Jody Baltz moved, seconded by Mark Johnson, to go out to bid for the next annual audit of the association.

6. Adoption of FY 2004-05 Budget

The board discussed the proposed budget for the next fiscal year. Mitch Moore motioned, seconded by Mark Johnson, that the 2004/2005 Annual Budget be approved with an amendment to add in \$1,500 for the development of the TCMA website.

8. Authorization for payment of Executive Director's ICMA dues

Jody Baltz motioned, seconded by Mark Johnson, that the association pay the annual dues for the Executive Director of the Association. The motion was approved unanimously.

9. Other business

- a) SEI school at University of Virginia. No one on the board knows of anyone currently interested in

attending this year.

- b) Discussion regarding the incoming ICMA Vice President position. This year it appears that Sam Gaston from Alabama will be nominated to become the next Southeast Regional Vice President. The board agreed that the TCMA Board should send a letter to ICMA about the rotation staying the same even though we are endorsing the candidate from Alabama.
- c) The board discussed ways of promoting city management in Tennessee. It was mentioned that the Kentucky association had put together a packet on promoting city management in Kentucky and that could be something that Tennessee could use.

#### 10. Adjournment

The meeting was adjourned at 12:00, Noon, EST.