

## TENNESSEE CITY MANAGEMENT ASSOCIATION CONSTITUTION

**Article 1. Name:** The name of this organization shall be the Tennessee City Management Association.

**Article 2. Purpose:** The purpose of this association shall be increase the proficiency of city managers and other local government administrators, and to strengthen the quality of local government through professional management.

**Article 3. Officers:** The officers of this association shall be a president, first vice—president, second vice-president, third vice-president, three vice-presidents at-large, and such other officers as may be deemed necessary by the Executive Board. All officers shall have been Corporate Members of the Association for at least one year. The term of office of all officers shall be one year, or until their successors are elected and qualified. If a vacancy occurs by reason of death, incapacity, resignation or removal from the state, or if an incumbent ceases to possess the qualifications set forth herein, the office of president shall be filled by the first vice-president for the unexpired term; other vacancies shall be filled for the unexpired term by the Executive Board.

**Article 4. Executive Board:** The Executive Board shall consist of the officers of the Association and immediate past president. If for any reason the immediate past president ceases to be a Corporate Member, the most recent active past-president shall become a member of the Executive Board.

**Article 5. Standing Committees:** The President shall appoint such standing committees as the Executive Board may deem advisable.

**Article 6. Nominations and Elections:** At each annual meeting the Association shall elect officers. The candidate receiving majority of all votes cast for any office shall be declared elected. A slate of candidates will be selected by the Nominating Committee as directed in the By-Laws.

**Article 7. Membership:** Qualifications for membership in the organization shall be as prescribed by the Executive Board and accordance with any limitations as provided by the By-Laws.

### **Article 8. Expulsion of Members:**

**Section 1.** On the written request of five or more Corporate Members, setting forth a just cause, any member of the organization may be expelled. The Executive Board shall consider the request and a statement of cause and if there appears to be sufficient reason for expulsion, shall advise the accused of the charges against him or her. He or she may, if so desired, present a written defense which shall be considered by the Executive Board. Within two months after the preferring of the charges, the executive Board shall consider the case finally, and if a resignation has not been tendered, or a satisfactory defense made, it shall then notify the person that he or she will be expelled in one month, unless he or she elects to appeal the decision. Appeals shall be

submitted to the Corporate Members by letter ballot in a form to be prescribed by the Executive Board. Such a ballot shall be accompanied by a statement of the charges and the action of the Executive Board thereon, and also by the statement of the person making the appeal. The ballot shall be canvassed by the Executive Board not less than sixty days after mailing from the Executive Director. A majority of all Corporate Members will be required to reverse the action of the Executive Board. The Executive Director will notify the person and the Corporate Members of the results of the ballot. In case no appeal is made, the Executive Board will expel the person and notify him or her and the Corporate Members of its action.

**Section 2. Resignation:** Any member under any classification may resign his or her membership by a written notice to the Executive Director of his or her desire to do so, after which, if all his or her dues have been paid, his or her resignation shall be accepted.

**Article 9. Dues:**

**Section 1.** Dues for the various classes of membership shall be established and may be changed by a majority of the membership present and voting during any regular annual meeting of the Association. Dues shall be payable by September 1 each year; honorary members shall be exempt from dues.

**Section 2.** Corporate Member whose dues have not been paid by the end of the calendar year shall be suspended from membership and notified in writing of his or her suspension.

**Article 10. Meetings:** The time and place of all meetings of the Association shall be directed by the Executive Board,

**Article 11. Amendments:** This constitution may be amended or repealed by a two-thirds vote of Corporate Members of the Association present at any regular meeting, providing notice has been mailed to all Corporate Members at least ten (10) days in advance of the meeting. Five Corporate Members may, by petition to the Executive Director, initiate a desired change which shall become effective upon ratification by a two-thirds majority of the Corporate Members voting thereon by mail ballot, such mail ballots shall be canvassed by two members of the Executive Board on the sixtieth day after being mailed by the Executive Director.

**Article 12. Certificates:** A certificate of membership shall be issued to each Corporate Member.

**Article 13. Adoption:** This constitution shall be in full force and effect from and after its approval by a two-thirds majority of the Corporate Members voting thereon, either at a regular meeting or by a mail ballot.